

Constitution of the Aberdour Cultural Association

Name of Organisation

The Organisation shall be known as the Aberdour Cultural Association.

Aims & Objectives

The Organisation aims to promote artistic and cultural activities within Aberdour, and to initiate and support local history projects.

Powers

In order to further its aims and objectives, the Organisation may, if necessary:

- raise funds
- liaise with other organisations
- lease or hire property
- take out insurance
- employ staff (not members of the Organisation)

Membership

A member of Aberdour Cultural Association is simply someone who comes along to meetings. We have no joining or co-opting procedures and no membership or subscription fees.

Management Committee

The affairs of the Organisation shall be conducted by a Management Committee. The minimum number of members on the Committee will be three and a quorum shall exist when two Management Committee members are present at any meeting. The Officers within the Committee will include a Chair, Secretary and Treasurer and one member may hold two of these posts. The Officers shall be elected each year at the Annual General Meeting. If the post of any Officer falls vacant after such an election, the Management Committee shall have the power to fill that vacancy.

Meetings

Meetings will be held as and when appropriate, dates decided upon by the Management Committee. Meetings will be advertised via whatever channels of communication are in use at the time (e.g. email, Facebook, posters).

An Annual General Meeting shall be held in January of each year to:

- approve the minutes of the last Annual General Meeting
- receive reports from the Chair and Secretary
- receive and approve the annual accounts presented by the Treasurer
- appoint an examiner of the accounts
- consider any proposed amendments to the Constitution
- elect the Officers of the Organisation
- transact any other business on the agenda

A minimum of 14 days' notice will be given of the Annual General Meeting and any Extraordinary General Meeting (including the purpose of that Extraordinary Meeting).

Finance

All monies received will be used towards furthering the aims and objectives of the Organisation.

An account in the name of the Organisation shall be opened with a recognised bank or building society and all monies received on behalf of the Organisation shall be deposited in that account.

The Treasurer will be responsible for keeping up-to-date financial records and reporting on them at meetings.

The financial year of the Organisation shall end on 30 September, after which an annual independent examination of the accounts will be carried out. The accounts will be made available at the Annual General Meeting.

Alterations to the Constitution

Amendments to the Constitution shall be decided at an Annual General Meeting or Extraordinary General Meeting and must be supported by at least two thirds of those present at the meeting. Notification of the AGM or EGM must include details of any proposed amendment.

Dissolution of the Organisation

The Organisation may be wound up if its activities become, for any reason, non-viable. A motion proposing dissolution would have to be supported by two thirds of those present at a meeting called specifically for this purpose.

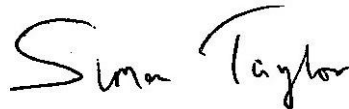
Transfer of Assets

In the event of the dissolution of the Organisation, such assets as remain after discharging all outstanding debts shall be transferred to an organisation best fitted to fulfil the aims and objectives of the group being wound up.

Adoption of the Constitution

This Constitution was adopted by the Aberdour Cultural Association at an Extraordinary General Meeting held in the Institute on 30 June 2025.

Signature



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Name Simon Taylor Date 30.06.25

Position Chair

Signature



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Name Alison Chapman Date 30.06.25

Position Secretary / Treasurer